

To: Commissioner of Inland Revenue

FR: Taxpayer File No.

Date:

Subject: Section 70A Claim. Salaries Tax.

Year of Assessment: (Eligible to lodge Section 70A claim within 6 years)

Dear Sir,

I write to lodge a claim under Section 70A as I have omitted to fill in the captioned tax return, Mandatory contribution to recognized retirement schemes in the capacity of an employee in the amount of HKD18,000. Please kindly revise the assessment and refund accordingly. Thank you for your attention.

Kind Regards,